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HSE COORDINATOR

| SECTOR : Oil and Gas | PROJECT PHASE: Design / Construction | DURATION : Three years

HSE Coordinator

 Ile de France



OIL & GAS

START: September 2021

STATUS: Resident

DURATION: Three years

COMPETENCIES: Contracts Management / HSE
Supervision and management / HSE Procedures

YOUR MISSION

- ✓ Provide HSE inputs and prepare HSE procedures , reviews during detail engineering, construction activities to ensure safe construction work with minimum impact on construction schedules.
- ✓ Support the HSE team to develop the HSE culture with the different construction contractors which will be involved in the GALAXIE project.
- ✓ Verify with the project HSE team that the HSE rules are strictly followed during construction by all the interferants.
- ✓ Establish rigorous processes for execution, monitoring and reporting of all HSE matters during construction
- ✓ Identify key risks to delivery and ensure adequate risk mitigation or contingency plans are in place.
- ✓ Lead the HSE construction activities till validation of Ready For Start Up
- ✓ Ensure smooth HSE transfer between end of construction to commissioning.

YOUR ACTIVITIES

- ✓ Defines and implements HSE construction management system to ensure that HSE values are identified, implemented, understood and adopted
- ✓ Reviews and adapts the existing GPS HSE procedures to the new site configuration
- ✓ Verifies that the number and nature of resources required to manage HSE aspects are following project needs and inform
- ✓ his management in case additional resources are required.
- ✓ Organizes and coaches of HSE construction project team and HSE staffing in the overall project team.
- ✓ Supports and provides guidance to site HSE personnel and to all project teams on HSE issues
- ✓ Liaises with corporate departments, authorities, contractors and partners on HSE issues as required
- ✓ Ensures that HSE measures and documents (directives, rules, ...) are properly understood and enforced
- ✓ Organizes, attends and chairs HSE meetings, ensuring that actions and decisions are recorded and implemented
- ✓ Directs and participates to HSE studies and risk assessments undertaken for design of installation and the execution of the
- ✓ project works / operations
- ✓ Initiates and implements Job Safety Analyses and risk analyses of construction sites, including environmental issues
- ✓ Ensures that occupational health hazards are identified and makes sure, in liaison with the medical service, that
- ✓ medical
- ✓ services are identified and implemented
- ✓ Prepares, monitors and analyses the contractors' HSE technical and contractual requirements; analyses contractors'
- ✓ proposals in terms of HSE and risks linked to construction methods
- ✓ With the HSE and construction teams prepare and follow the preparation of the PDP(s) (Plan de prevention) with all
- ✓ contractors for each project
- ✓ Prepares and manages regularly the HSE project reporting with the required KPI
- ✓ Sets up and implements HSE audit plans, monitors the actions and supervises the implementation
- ✓ Supervises incident, accident and high potential near-miss investigations and analysis; affiliates the necessary reporting
- ✓ system as per company rules; ensures immediately reporting
- ✓ Ensures follow-up of HSE performance, defines and monitors HSE key performance indicators
- ✓ Advise management on implementation of risk analysis
- ✓ Proposes appropriate safety promotion/incentive scheme
- ✓ Assists the Project Director and the Project teams on all HSE aspects

YOUR PROFILE

- ✓ Advanced relevant work experience, preferable in the Refining and Petrochemicals industry.

- ✓ Extensive HSE experience (15years minimum) on onshore facilities
- ✓ Experience supervising or managing HSE teams.
- ✓ Good level in English
- ✓ Demonstrate high ethical conduct in areas of procurement, contracts, evaluation of contractors and all other areas associated
- ✓ with procurement



LOCATION

Ile-de-France



DURATION

Three years



CONTRACT

CDC

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